

# SELECTING A CHARITY

- One of the great features of the online USECF system is the ability to copy your previous year's contributions
- To copy your contributions from last year's campaign, simply click the box that says "I want to copy last year's contributions into this year" into this year"

**Pledge and Payroll Deduction Form**

**Contributor Information**

Name: Wilkinson, Kc Charles  
Department: 190 - National Guard  
Employee ID: 902130

**Contributions Per Pay Period**

All organizations still valid in 2011 have been displayed below and can be copied to this year's donations.

Charitable Agency Code	Charitable Agency	Annual Donation Amount*	Deduction Per Paycheck*
7002	Aerospace Heritage Foundation ( <a href="http://www.ahfa.org/museum">www.ahfa.org/museum</a> )	\$321.10	\$12.35
<b>*Total Payroll Deduction:</b>			<b>\$12.35</b>
<b>Total Donations:</b>		<b>\$321.10</b>	

I want to copy last year's contributions into this year (this still can be edited).

**Add Entry:** Fill in your information below if you wish to contribute via payroll deduction. Please enter the annual amount that you wish to contribute per charity (26 equal parts beginning the first pay period of January) and click on the "Add Entry" button.

**Charitable Agency Code:** Click on the "Search" button for the charity code.

**When Finished:** Click on the "Submit Donation" button for the charity code.

A red asterisk (\*) indicates a required field.

\*Charitable Agency Code:   \*Annual Amount: \$

Charitable Agency Code	Charitable Agency	Annual Donation Amount*	Deduction Per Paycheck*
<b>*Total Payroll Deduction:</b>			<b>\$0.00</b>
<b>Total Donations:</b>		<b>\$0.00</b>	



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- If you don't want to copy your previous year's donations and would prefer to donate to different charities, you can search by charitable agency code
- To donate to a different charity, enter the agency code or name and select search
  - Note: This year's campaign will not be able to accept donations for write-in charities
- You will then enter the amount you would like to donate and click "Add Entry"

**Pledge and Payroll Deduction Form**

**Contributor Information**

Name: Wilkinson, Kc Charles  
Department: 190 - National Guard  
Employee ID: 902190

**Contributions Per Pay Period**

All organizations still valid in 2011 have been displayed below and can be copied to this year's donations.

Charitable Agency Code	Charitable Agency	Annual Donation Amount*	Deduction Per Paycheck*
7002	Aerospace Heritage Foundation (www.ahf.af.museum)	\$321.10	\$12.35
<b>*Total Payroll Deductions:</b>			<b>\$12.35</b>
<b>Total Donations:</b>		<b>\$321.10</b>	

I want to copy last year's contributions into this year (this still can be edited).

**Add Entry:** Fill in your information below if you wish to contribute via payroll deduction. Please enter the annual amount that you wish to contribute per charity (26 equal parts beginning the first pay period of January) and click on the "Add Entry" button.

**Charitable Agency Codes:** Click on the "Search" button for the charity code.

**When Finished:** Click on the "Submit Donation" button for the charity code.

A red asterisk (\*) indicates a required field.

Charitable Agency Code:  Search \*Annual Amount: \$  Add Entry

Charitable Agency Code	Charitable Agency	Annual Donation Amount*	Deduction Per Paycheck*
<b>*Total Payroll Deductions:</b>			<b>\$0.00</b>
<b>Total Donations:</b>		<b>\$0.00</b>	

