



Utah State Employees' Charitable Fund

FINAL ONE-TIME CAMPAIGN CONTRIBUTIONS SUMMARY REPORT

Department campaign coordinators must hand deliver cash and checks, together with One-Time Contribution Pledge Summary Reports, to the Division of Finance within three (3) days of receiving funds.

At the end of the campaign, scan and email this Summary Report to:

Brian Brand
bsbrand@utah.gov

801-297-4609

Or send by interoffice mail to

Brian Brand
 Utah State Tax Commission
 Box 8500

Include with this form copies of all One-Time Contribution Pledge Summary forms.

Calculate and fill out the following information:

| | |
|---|-----------|
| Total one-time cash contributions | \$ |
| Total one-time contributions paid by check (the total one-time contributions by check and cash must match the totals from One-Time Contribution Pledge Summary forms) | \$ |
| GRAND TOTAL OF ALL ONE-TIME CONTRIBUTIONS | \$ |

| | |
|---|--------------------|
| Department Campaign Coordinator's Name: | |
| Department: | Department Number: |
| Address: | |
| Telephone: | Email: |

CERTIFICATION: By signing this report, I certify that all funds and pledges have been correctly accounted for and that the above report is accurate.

 Department Campaign Coordinator's Signature

 Date