



# Utah State Employees' Charitable Fund PLEDGE & PAYROLL DEDUCTION FORM

[usecf.utah.gov](http://usecf.utah.gov)



Participation in the Utah State Employees' Charitable Fund is voluntary.

Please submit your pledge either

- 1) manually, using this form
- 2) electronically on the [usecf.utah.gov](http://usecf.utah.gov) website, using the online Pledge and Payroll Deduction Option

Contributor's Name:	Employee No.
Contributor's Department:	Dept. No.
Contributor's Division	Unit No.

I will contribute \$ \_\_\_\_\_ annually. Please check the option you want to use to make the payment:

- \*Payroll Deduction \$ \_\_\_\_\_ per pay period. (*Payments will be 26 equal payroll deductions during the calendar year, beginning the first pay period paid in January and ending the last pay period paid in December*)
- Check attached (*Please make the check payable to "Charitable Fund"*)

Please distribute my contribution to the following charities:  
(**See Charity Agency Codes at [usecf.utah.gov](http://usecf.utah.gov)**)

Annual Amount	Charity's Name	Charity's Agency Code
\$		
\$		
\$		
\$		
\$		

TOTAL CONTRIBUTION PLEDGED: \$ \_\_\_\_\_ (adding lines must equal total contribution)

**\*AUTHORIZATION: *By signing this form, I hereby authorize my employer to deduct the amount shown above from my paycheck during the next calendar year (beginning the first pay period paid in January and ending the last pay period paid in December) and to pay the amount to the Utah State Employees Charitable Fund.***

Contributor's Signature:	Date:
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*Campaign Treasurer's Copy*

## RECEIPT of PLEDGE

*Must be completed and signed by the department campaign coordinator and given to the employee*

Note: Payroll deductions will be for the next tax year—2020  
Cash donations will be for the current tax year—2019

Contributor's Name:	Employee No.
Total Annual Contribution: \$	Deduction per Pay Period: \$
Cash Paid: \$	
Campaign Coordinator's Name:	
Campaign Coordinator's Signature:	Date:
Campaign Coordinator's Tel.:	